***Flying Scot® Sailing Association***

**Standard Bid Letter for Sanctioned Regattas**

*[Author Name]*

*[Author Address]*

*[City, State, Zip]*

*[Date]*

**VIA E-Mail (*info@fssa.com*)**

Flying Scot Sailing Association

1 Windsor Cove, Suite 305

Columbia, SC 29223

Attn: FSSA Executive Secretary

Re: Bid for Regatta

Dear Madam Secretary:

I am writing to submit a formal bid from the *[host club name, city, and state]* for the *[regatta name, e.g., North Americans, Wife-Husband, etc.]* on *[month, actual dates, and year]*. The regatta would be sailed in *[state the body of water].*

Our club has hosted *[name any recently-hosted major regattas and year]*.

The regatta chair would be *[name, address, phone number, cell number, and e-mail address]*.

Attached is the completed "Questions for Potential Regatta Hosts" from the FSSA website.

Thank you for considering our bid and I look forward to hearing from you.

 Sincerely,

 *[Author's signature]*

Attachment: Questions for Potential Regatta Hosts

Cc: *[current FSSA First Vice-President]*